

Questionnaire for the Annual Survey of Employer Benefits

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Benefits for Full Time Workers

I. Time Off

A. Holidays

Does your company offer paid holidays?

If NO, please proceed to Section B.

Hourly Yes No

Salary Yes No

Indicate which holidays listed your business recognizes as paid holidays

New Year's Day	<input type="checkbox"/> Hourly	<input type="checkbox"/> Salary
New Year's Eve	<input type="checkbox"/> Hourly	<input type="checkbox"/> Salary
Martin Luther King Day	<input type="checkbox"/> Hourly	<input type="checkbox"/> Salary
Lincoln's Birthday	<input type="checkbox"/> Hourly	<input type="checkbox"/> Salary
Presidents Day	<input type="checkbox"/> Hourly	<input type="checkbox"/> Salary
Washington's Birthday	<input type="checkbox"/> Hourly	<input type="checkbox"/> Salary
Good Friday	<input type="checkbox"/> Hourly	<input type="checkbox"/> Salary
Memorial Day	<input type="checkbox"/> Hourly	<input type="checkbox"/> Salary
Independence Day	<input type="checkbox"/> Hourly	<input type="checkbox"/> Salary
Labor Day	<input type="checkbox"/> Hourly	<input type="checkbox"/> Salary
Columbus Day	<input type="checkbox"/> Hourly	<input type="checkbox"/> Salary
Election Day	<input type="checkbox"/> Hourly	<input type="checkbox"/> Salary
Floating Holiday	<input type="checkbox"/> Hourly	<input type="checkbox"/> Salary
Veterans Day	<input type="checkbox"/> Hourly	<input type="checkbox"/> Salary
Thanksgiving Day	<input type="checkbox"/> Hourly	<input type="checkbox"/> Salary
Day after Thanksgiving	<input type="checkbox"/> Hourly	<input type="checkbox"/> Salary
Christmas Eve	<input type="checkbox"/> Hourly	<input type="checkbox"/> Salary
Christmas Day	<input type="checkbox"/> Hourly	<input type="checkbox"/> Salary
Other	<input type="checkbox"/> Hourly	<input type="checkbox"/> Salary

B. Personal Days

Does your company offer paid personal days?

Hourly Yes NoSalary Yes No

When do new employees become eligible?

	Hourly	Salary
Immediately to 30 days	<input type="radio"/>	<input type="radio"/>
One month to three months	<input type="radio"/>	<input type="radio"/>
Three months to six months	<input type="radio"/>	<input type="radio"/>
Six months to a year	<input type="radio"/>	<input type="radio"/>
After one year	<input type="radio"/>	<input type="radio"/>

How many paid personal days do you offer per year?

Hourly Salary **C. Paid Time Off Bank**

Does your organization combine vacation and sick days into a Paid Time Off Bank?

If so, complete questions below and skip sections D and E by selecting "No" for the first questions in the sections D and E. If not, complete sections D and E.

Hourly Yes NoSalary Yes No

How many paid time off days do you offer 1st year?

Hourly Salary

Number of years service to be eligible for

Please use whole numbers.

	Hourly	Salary
Five days	<input type="text"/>	<input type="text"/>
10 days	<input type="text"/>	<input type="text"/>
15 days	<input type="text"/>	<input type="text"/>
20 days	<input type="text"/>	<input type="text"/>
More than 20 days	<input type="text"/>	<input type="text"/>

How many PTO days may be carried over each year?

Hourly Salary **D. Sick Days**

Does your company offer paid sick days?

Hourly Yes NoSalary Yes No

When do new employees become eligible?

	Hourly	Salary
Immediately to 30 days	<input type="radio"/>	<input type="radio"/>
One month to three months	<input type="radio"/>	<input type="radio"/>
Three months to six months	<input type="radio"/>	<input type="radio"/>
Six months to a year	<input type="radio"/>	<input type="radio"/>
After one year	<input type="radio"/>	<input type="radio"/>

How many paid sick days do you offer per year?

Hourly Salary

What is the maximum annual number of sick days accumulated?

Hourly Salary

E. Vacation Days

Does your company offer paid vacation days?

Hourly Yes No
Salary Yes No

When do new employees become eligible?

	Hourly	Salary
Immediately to 30 days	<input type="radio"/>	<input type="radio"/>
One month to three months	<input type="radio"/>	<input type="radio"/>
Three months to six months	<input type="radio"/>	<input type="radio"/>
Six months to a year	<input type="radio"/>	<input type="radio"/>
After one year	<input type="radio"/>	<input type="radio"/>

How many paid vacation days do you offer 1st year?

Hourly Salary

Number of years service to be eligible for

Please use whole numbers.

	Hourly	Salary
Five days	<input type="text"/>	<input type="text"/>
10 days	<input type="text"/>	<input type="text"/>
15 days	<input type="text"/>	<input type="text"/>
20 days	<input type="text"/>	<input type="text"/>
More than 20 days	<input type="text"/>	<input type="text"/>

F. Jury Duty

Does your company offer jury duty compensation?

Hourly Yes No
Salary Yes No

Employee receives regular wages plus payment from court Hourly Salary

Employee receives regular wages minus payment from court Hourly Salary

Employee receives only payment from court Hourly Salary

G. Funeral Leave

Does your company offer funeral leave?

Hourly Yes No
Salary Yes No

When do new employees become eligible?

	Hourly	Salary
Immediately to 30 days	<input type="radio"/>	<input type="radio"/>
One month to three months	<input type="radio"/>	<input type="radio"/>
Three months to six months	<input type="radio"/>	<input type="radio"/>
Six months to a year	<input type="radio"/>	<input type="radio"/>

After one year

How many paid funeral days are offered employees?

Hourly Salary

H. Family Leave

Does your organization offer Family Medical Leave?

Hourly Yes No
Salary Yes No

If Yes, How many weeks paid? Hourly Salary

If Yes, How many weeks unpaid? Hourly Salary

Does your organization offer Maternity Leave?

Hourly Yes No
Salary Yes No

If Yes, How many weeks paid? Hourly Salary

If Yes, How many weeks unpaid? Hourly Salary

Does your organization offer Paternity Leave?

Hourly Yes No
Salary Yes No

If Yes, How many weeks paid? Hourly Salary

If Yes, How many weeks unpaid? Hourly Salary